



## **PARK PLACE TOWERS**

**...the place to be!**

### **INTERNATIONAL STUDENT APPLICATION PACKAGE**

We are pleased that you are interested in selecting Park Place Towers as your home. Due to your student status, we will require a two month security deposit. In order to apply for residency, you must submit the following:

- **a completed Application for Residency**
- **\$30.00 application check fee (non refundable) for each applicant or guarantor.**
- **\$150.00 Intent to Rent Fee.** If you cancel your application three days or more after your submission, the entire \$150.00 will be retained by Park Place Towers as a fee for the lost rental income or expenses incurred due to your cancellation. In the event that you do not qualify for occupancy, the entire \$150.00 will be refunded to you.
- **a signed personal guaranty or a letter of responsibility from parents**
- **a copy of your passport**
- **a current I-20**
- **Present Landlord Verification** (if you currently reside in the United States)
- **Previous Landlord Verification** ( complete if at present residence one year or less)

These forms must be returned so that we can process your application. The application process is only complete when **all forms are returned** and the **information verified**. This process generally takes three (3) business days after which time you should expect to hear from us.

**IF YOU DO NOT HEAR FROM US, IT IS MEANS THAT YOUR APPLICATION PACKAGE IS INCOMPLETE. IF WE DO NOT HAVE A COMPLETE APPLICATION WITHIN THREE (3) BUSINESS DAYS FROM THE DATE OF YOUR APPLICATION, YOU MAY RISK HAVING YOUR APPLICATION CANCELED AND YOUR \$150.00 FEE FORFEITED.**

Once the completed application package has been approved, **you will be required to pay one half of the security deposit.** If we do not receive this within three business days of your approval, we reserve the right to cancel your application. **All monies due at move-in must be paid by cashier's check or money order. No personal checks will be accepted.**

Thank you for your interest in Park Place Towers.







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**PERSONAL GUARANTY**  
(for international students)

To Park Place Towers:

It is my understanding that my son/daughter \_\_\_\_\_  
(the Tenant) will be renting an apartment at the premises known as Apt.# \_\_\_\_\_ at  
\_\_\_\_\_ Park Place, Hartford, Connecticut, 06106. The undersigned unconditionally  
guarantees **to Underwood Towers Limited Partnership** (the Landlord) the prompt  
payment when due of all Tenant's obligations to Landlord under said lease.

\_\_\_\_\_  
Guarantor's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Print Guarantor's Name)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
Country

\_\_\_\_\_  
(Telephone Number)

\_\_\_\_\_  
(Fax Number)



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**LANDLORD VERIFICATION FORM**

<b>LANDLORD INFORMATION:</b>	
Name: _____	Address: _____
Phone: _____	Fax: _____
Email: _____	

Tenant's Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Tenant's Address: \_\_\_\_\_ Apt. # \_\_\_\_\_

Move In date: \_\_\_\_\_ Move Out date: \_\_\_\_\_

Rent Amount: \_\_\_\_\_ Any NSF Checks: \_\_\_\_\_ Pay on time? \_\_\_\_\_

If late, paid on what date? \_\_\_\_\_

Proper notice given? \_\_\_\_\_ Deposit refunded? \_\_\_\_\_

Any money owed? \_\_\_\_\_ Owed for what? \_\_\_\_\_

Any legal action during tenancy due to non-payment?

\_\_\_\_\_

Lease dates: \_\_\_\_\_ Number of Occupants: \_\_\_\_\_

Names of Leaseholders: \_\_\_\_\_

Names of Occupants: \_\_\_\_\_

Pets: \_\_\_\_\_ Any problems (if yes, please explain)? \_\_\_\_\_

\_\_\_\_\_

Would you re-rent to tenant? \_\_\_\_\_

Verified by: \_\_\_\_\_ Title: \_\_\_\_\_

**I HEREBY GRANT MY LANDLORD, \_\_\_\_\_ PERMISSION TO DISCLOSE THE ABOVE INFORMATION TO PARK PLACE TOWERS.**

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE



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**PREVIOUS LANDLORD VERIFICATION FORM**

<b>PREVIOUS LANDLORD INFORMATION:</b>	
Name: _____	Address: _____
Phone: _____	Fax: _____
Email: _____	

Tenant's Name: \_\_\_\_\_ SSN: \_\_\_\_\_

Tenant's Address: \_\_\_\_\_ Apt. # \_\_\_\_\_

Move In date: \_\_\_\_\_ Move Out date: \_\_\_\_\_

Rent Amount: \_\_\_\_\_ Any NSF Checks: \_\_\_\_\_ Pay on time? \_\_\_\_\_

If late, paid on what date? \_\_\_\_\_

Proper notice given? \_\_\_\_\_ Deposit refunded? \_\_\_\_\_

Any money owed? \_\_\_\_\_ Owed for what? \_\_\_\_\_

Any legal action during tenancy due to non-payment?  
\_\_\_\_\_

Lease dates: \_\_\_\_\_ Number of Occupants: \_\_\_\_\_

Names of Leaseholders: \_\_\_\_\_

Names of Occupants: \_\_\_\_\_

Pets: \_\_\_\_\_ Any problems (if yes, please explain)? \_\_\_\_\_

Would you re-rent to tenant? \_\_\_\_\_

Verified by: \_\_\_\_\_ Title: \_\_\_\_\_

<b>I HEREBY GRANT MY PREVIOUS LANDLORD, _____ PERMISSION TO DISCLOSE THE ABOVE INFORMATION TO PARK PLACE TOWERS.</b>	
_____ APPLICANT'S SIGNATURE	_____ DATE